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# International Financial Management (IFM) For Accounting Management Users

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# IFM Comparison for AM Users

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- IFM Features Compared to AM
- IFM user interface and examples
- Enterprise General Ledger considerations
- Implementation considerations

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# IFM vs AM

# General Ledger

- Accounting Mgt

- Fixed Period Close
- Transaction Data Moves
- GL Close Generates Reports That You Have To Keep Track Of
- Hold New Year Period Close For Year-end
- No Fiscal Calendar
- No Trial Balance

- IFM

- Soft Period Closes
- Secured Close
- Report vs Closing
- Detailed GL Reporting Whenever Needed
- Cannot Reopen A Period Mistakenly
- User Defined Calendar For Reporting Periods
- Re-close Year As Needed

# General Ledger

## Accounting Management

- Journal Entries
  - All in Batches
  - Manual
  - Application
- Batch
- Data Is Not Signed
  - DR / CR

## IFM

- Short Entry Method
- Individual or Batch
- Repeating Journal Entries
- Batch Or Individual
- Transaction Level Balancing
- On Line Approvals
- Copy Reverse
- Signed Values

# General Ledger

## Accounting Management

- Transaction Type
  - GJ
  - PJ
  - CR
  - CD
- Balance
- Separate Screens For Summary And Detail

## IFM

- User Defined Transaction Types
  - COS
  - MJE
  - PR
  - PJ
  - ETC...
- G/L Inquiry Including:
  - Period Summary
  - Accumulated Balance
  - Drill Down to Source

# General Ledger

## Accounting Management

- Trial Balance
- No Detail After Close
- 10 Financial Statements
- Departmental Reports
- One Budget (keyed)

## IFM

- Trial Balance Any Time
- Unlimited Years
- Unlimited Budgets
- Budget development engine
- Account detail reports
- G/L IM Transaction Report

# General Ledger

## Accounting Management

- Multiple Open Periods
- Reverse Transactions
- Repeating Batches
- You Can Open Periods By Accident
- GLI Data Difficult To Review

## IFM

- Multiple Open Periods
- Auto Accrual
- Prepayments
- Auto Reversal
- Apportionments
- FA Integration
- IM, PCC, COM GLI Drill Back



# GL Summary

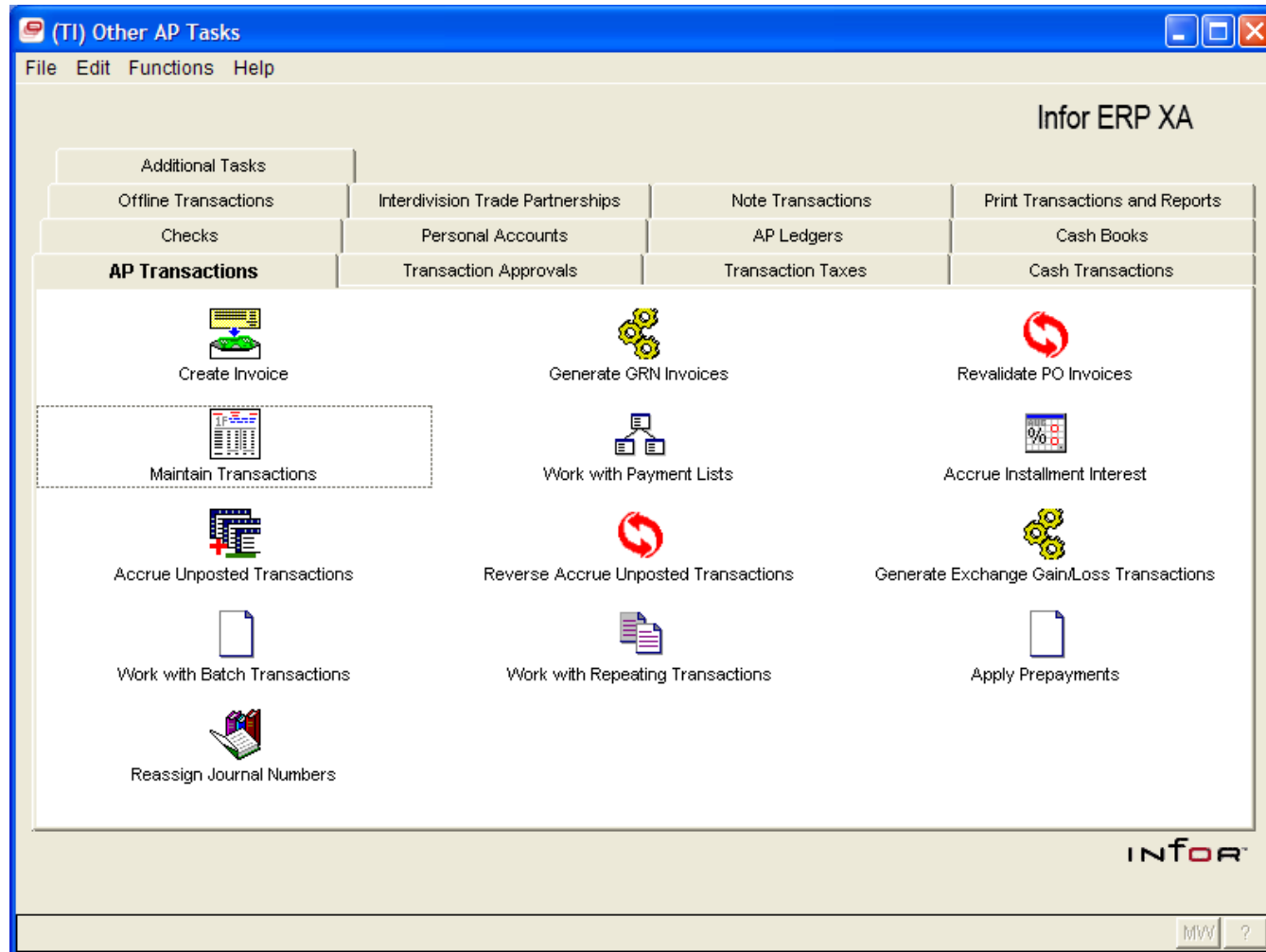
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- Closing Enhancements
- Calendar
- Account Allocations
- Repeating Transactions
- History
- Trial Balance
- Inquiries
- Transaction Drill Back

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# Accounts Payable

# AP Invoice Entry



# AP Invoice Entry

(TI) Transaction Header - Page 1 of 3

File Edit Functions Help

Financial division: 01 Spence Engineering Inc.

Transaction: NEW

Entity:

Entity name:

Their reference: 8717771

Transaction narrative:

Entry control totals

Value lines: 50.00

Cash:

Personal ledger:

General ledger:

Date of document: 120910

Effective date: 120910

Date of supply: 120910

Originating unit:

Originating user:

Next panel type: CHG

Continue Next Exit Cancel Help

start 3 W. 2 M. Ses... (TI... (TI... 100% 7:21 PM

# AP Invoice Entry

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- Manual Entry
- 3/Way Match on Receipt
- 3/Way Match on PO line
- Invoice on Receipt
- Legacy Bridge

# AP Invoice Entry

(TI) Assign Purchase Order

File Edit Functions Help

Transaction number: NEW

Transaction entity:

Their reference: 8717771

Transaction narrative:

Either: PO number select:

Or: GRN number select: 12345

Vendor number:

Completion code: Calc

Select order detail: Select

Generate quantity: Stock

Generate UOM: PO

Continue Exit Cancel Help

# AP Invoice Entry

**(MM) Narrative Maintenance**

File Edit List Functions Help

Transaction . : API0080252011 Charge line . : 1

Narrative			
/IFM			
/IFM USD Purchase Order currency amounts			
/IFM	Quantity	Price	Extended amount
/IFM Invoice amt	50.0000	4.9100	245.50
/IFM Expected amt	50.0000	4.4500	222.50
/IFM Quantity variance			
/IFM Quantity discrepancy percent			
/IFM Price variance			23.00
/IFM Price discrepancy percent			10.34

Continue Delete Cancel Exit Help

MMV ?

# Accounts Payable

## Accounting Management

- AP Ledger
- Invoice Entry
- 3 Way Match (PO)
- Halt Codes
- Payment Processing
  - (Checks Manual Selection)
- Payment History
- Check Reconciliation

## IFM

- Many AP Ledgers
- Secure Batch Control
- Pay on receipt
- 3 Way Match (Receipts)
  - Electronic Approval
- Vendor Balances
- Multiple Payment Methods
- Drill Back to PO
- Cash Management
- Bank Account Reconciliation
- EFT Banking Capable



# Accounts Payable

## Accounting Management

- Inquiries
- Aging Report at month end only
- Open Payables reports
- Terms
  - Simple Discounting

## IFM

- User Defined Aging
- Aging report As of date/period
- Expense Apportionment
- Repeating Invoices
- Advanced Payment Terms
- Installments
- Inquiries

– Open , closed searches

# Accounts Payable

## Accounting Management

- No Period Close
- User Driven Tax Accrual
- Tax Fields
  - Indicator
  - Suffix

## IFM

- Secure Close
- Hands Off Tax Accrual
- Tax Fields
  - Zip
  - State
  - Country
  - Warehouse
  - Indicator
  - Suffix
  - Item Tax Class
  - Tax Transaction

# A/P Summary

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- Processing Enhancements
- Better Matching
- Invoice on Receipt
- Detailed Reporting
- Terms Enhancements
- Multiple ledgers
- Repeating Invoices
- Electronic Banking

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# IFM Accounts Receivable

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# IFM / COM Credit Information


# Credit Information

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- IFMCRDUPD
- Combines A/R & COM
- Real Time

# Credit improvements

Balances **Credit** Unallocated Cash AP Transactions Outstanding AR Transactions Outstanding

Entity group B4GROUP 

Credit check type Personal account

Entity override credit limit 0

Credit limit currency USD = US Dollar

Entity currency Ledger currency

Currency USD = US Dollar

Co	Customer	Addressee name	Effective credit limit (ENC)	Net credit available (ENC)	Ledger
1	111	Tottenham Nutrition	1,286.17	-970.53	AREUR
1	2405	Tottenham Nutrition	1,000.00	-10,731.12	ARUSD
1	2407	Tottenham Nutrition	1,286.17	-970.53	AREUR
1	4001	Tottenham Nutrition	0.00	-903.01	ARFFR
1	67807	Tottenham Nutrition	1,000.00	-10,731.12	ARUSD
1	67808	Tottenham Nutrition	1,000.00	-10,731.12	ARUSD
1	67809	Tottenham Nutrition	1,000.00	-10,731.12	ARUSD

Customers Totals Overview

- Client summary files also updated real-time
- Same drill-down available

# XA R9 – AR Personal Acct Host Jobs

**Host Jobs List:**

Account Number	Company Name	Month	Balance
600005	MORRIS & DIC...	07	600
600005	MORRIS & DIC...	08	600
600006	ALLIED MED W...	01	600
600007	AMERICAN DR...	01	600
600008	AHOLD FINANC...	01	600
600008	AHOLD FINANC...	08	600
600009	PHARMAFAB I...	01	600
600010	AMI / ALLIED M...	01	600
600012	ASD SPECIALT...	01	600
600013	ASSOCIATED P...	01	600
600014	GABRIEL PHA...	01	600
600015	HD SMITH WH...	01	600
600016	KING / BELLAM...	01	600
600016	KING / BELLAM...	08	600
600017	BELLCO DRUG...	01	600

**Personal Account Dialog Box:**

- Age Balances (Analysis)**
  - Age Balances (Statement)
  - Audit Balances
  - Update Collection Status
- Content:** Confirmation
- Execute:** ☐
- Description:**
- Subset:** (all records)
- Sort:** (default)
- Options:**
  - Aging structure: Default to ledger analysis structure
  - Aging reference date:
  - Period end:
  - Specific date:
- General** | **Report**



# Balances

(BB) Entity - B4 B4 entity

File Display Maintain Customize Navigation Help

Balances (MCS)

B4 B4 entity

Balances

Credit

Unallocated Cash

AP Transactions Outstanding

AR Transactions Outstanding

Open Customer Orders

Entity Currency

Ledger Currency

Currency

USD = US Dollar

Exchange rate date

02/20/2008 1:45:07 PM

Accounts receivable

13,231.81

Balances last changed

02/20/2008 1:45:10 PM

Accounts payable

1.61

Unallocated cash

348.60

Net balance

12,884.81

• Status

• Detail

Details: Balances (entity currency)

Identification

Details

Entity: B4 B4 entity

Financial division: 01 Fin Div 01 - USD

AR Ledger: AREUR A/R - EUR

AR Ledger: ARFFR A/R - FFR

AR Ledger: ARUSD A/R - USD

AP Ledger: APEUR A/P - EUR

AP Ledger: APUSD A/P - USD

Cash Book: CASHEUR Cash Book - EUR

USD AR: 13,231.81 AP: 1.61 Unallocated: 348.60 Net: 12,884.81

USD AR: 12,181.81 AP: 1.61 Unallocated: -901.40 Net: 13,084.81

USD 1,353.70

USD 0.00

USD 10,828.11

USD 1.61

USD 0.00

USD Unallocated: -999,999,999,999,999,999.99

# Accounts Receivable

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## Accounting Management

- Statements
- Aging Reports
- AM+ for Due Date Aging
- Cannot reverse cash receipt

## IFM

- User Defined Aging
- Group aging
- Collection Letters
- Payment History
- Statements
- Detailed Payment records
- Reverse any transaction
- Payment Statistics
- Allocation Entities

# Accounts Receivable

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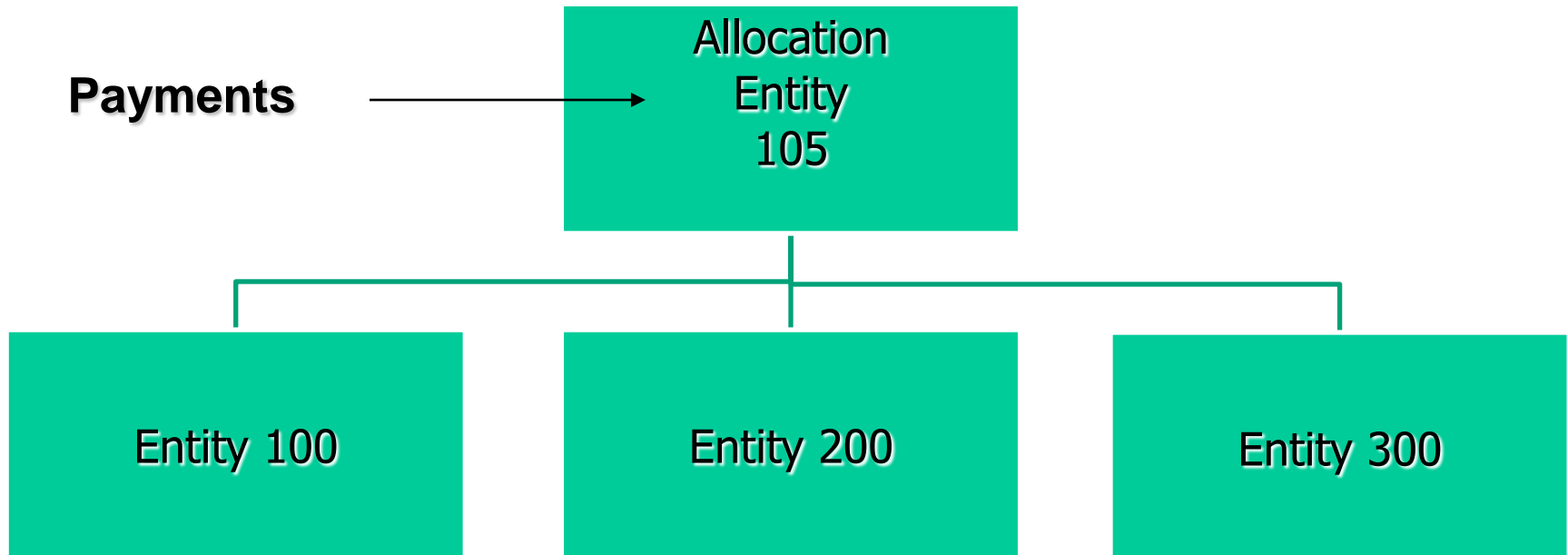
## Accounting Management

- Open & History  
Inquiries

## IFM

- Inquiries
  - Open, closed
  - Drill to
    - Invoice
    - Order
    - Item
    - Special Charge
  - Customer Statistics
  - Online Individual Aging
  - Contact Info
  - Customer Balances

# Benefit of Allocation Entities



# A/R Summary

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- Enhanced Cash Application
- User Defined Aging Reports
- Collections
- Customer Statistics
- Cash Flow Analysis
- Electronic Banking

# IFM R9 Enhancements

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- PowerLink + IDF Level 1-All functions in one place!
- Usability enhancements reorganize client screens so it is easier to find information.
- Maintain Entities in PowerLink
- New summary levels and analytical functions
- Credit information is updated in real time
- IFM client security is now managed in CAS in the same way as the other XA applications. Additional security controls are available.
- New user fields are available for customization of maintainable objects.
- Inquiry performance is improved.

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# User Interface Improvements

# Where are things used?

**(9H) Natures**

File Display Customize Navigation Help

- Nature details
- Attachments
- Transaction Charges
- Transaction GL Amounts
- Item Revisions
- Vendor Items
- Requisitions
- Purchase Order Items
- Purchase Order Freight Charges
- Purchase Order Special Charges
- P.O. History Items
- P.O. History Freight Charges
- P.O. History Special Charges

**(9H) Settlement Methods**

File Display Customize Navigation

- Settlement Method details
- Personal Ledgers
- Cash Books
- Personal Accounts
- Transaction Cash
- Transaction Amounts Due

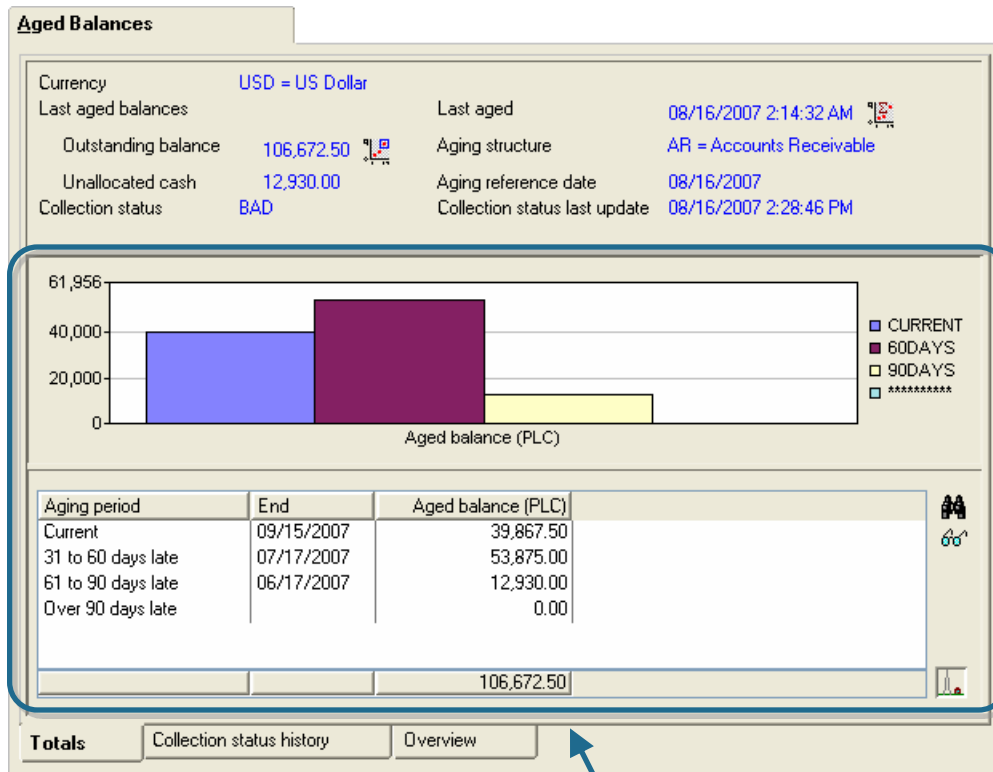
**(9H) Tax Indicators**

File Display Maintain Customize Navigation

- Tax Indicator details
- Charges
- Charge Lines
- C.O. Special Charges
- Companies
- Non-Inventory Companies
- Customer Invoice Special Charges
- C.O. Line Items
- Purchase Tax Item Revisions
- Sales Tax Item Revisions
- Purchase Tax Items
- Sales Tax Items
- Shipment Special Charges
- Shipped Item Kit Components
- Shipped Items
- Special Charges
- Surcharge Details
- Tax Lines



# Aging



- Aged balances shown in both graph and table form

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# IFM Transaction

# IFM Transaction

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- PowerLink Objects
  - Transactions
  - Charges
  - Taxes
  - Cash
  - Amounts Due
  - Allocations
  - General Ledger Amounts
  - Approvals

# Transactions & IFM Workspaces

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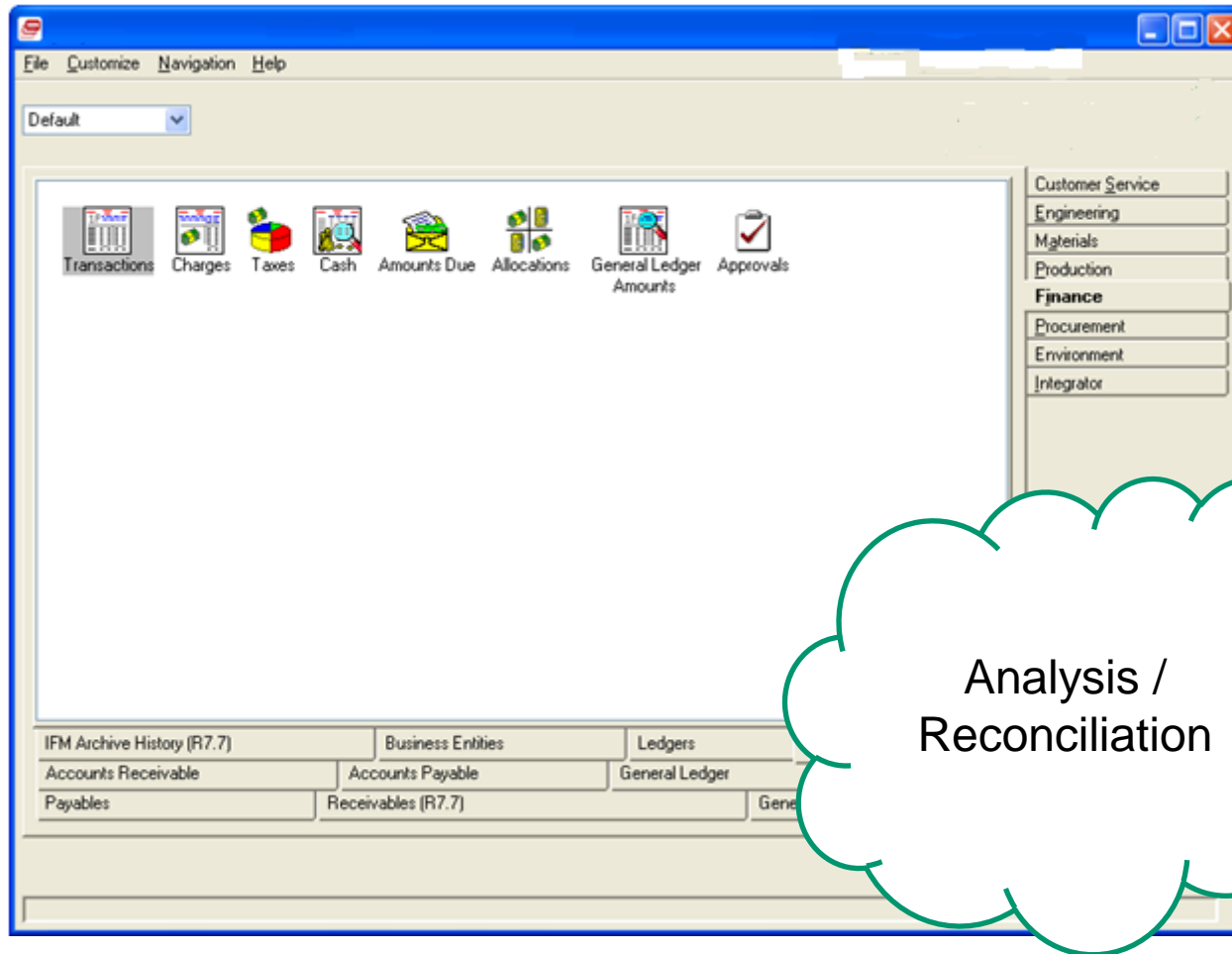
## Accounts Payable

- PowerLink Objects
  - AP Transactions
  - AP Charges
  - AP Tax Transactions
  - AP Cash
  - AP Amounts Due
  - Allocations To AP
  - AP Approvals

## Accounts Receivable

- PowerLink Objects
  - AR Transactions
  - AR Charges
  - AR Tax Transactions
  - AR Cash
  - AR Amounts Due
  - Allocations To AR
  - AR Approvals

# IFM Transaction



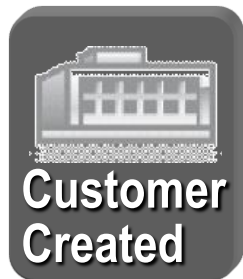
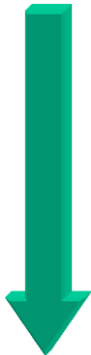
# Table Maintenance

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- PowerLink
  - Entities
  - Personal Accounts
  - Customers / Vendors
- IDF Level 1
  - All others
    - Eg... Units, Natures, Transaction Types, Terms

# ERP XA Entity Maintenance: Create customer

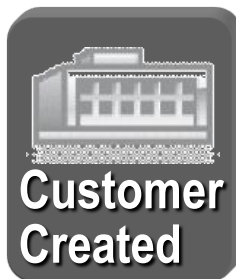
Create Customer



Create Customer



Entity  
Create Entity



Create Customer



Create Pers Acct



# Entity Maintenance

(TI) Create Entity

Template  
Default

Entity 123457

Name TEST CUSTOMER

Addressee TEST CUSTOMER

Address 182872 EAST STREET

City WALDEN

State NEW YORK

Postal code 16777

Country UNITED STATES

Address format City, state, postal, country

☐ Return here to create another

☒ Preview before create

Create Cancel Help



# Entity Maintenance

(TI) Create Entity - 123457 TEST CUSTOMER

File Display Maintain Customize Navigation Help

Default (MCS)

123457 TEST CUSTOMER

Aliases | Credit | Bank Account | Tax Identifiers | Overview | Contacts | Comments

General | Revisions | Customers | Personal Accounts | Vendors

Name: TEST CUSTOMER Status: Active

Description:

Interfaces: None

Bank address entity: No

Bank account address entity: No

Unit entity: No

Tax authority entity: No

Addressee: TEST CUSTOMER Payee name: TEST CUSTOMER

Address format: City, state, postal, country

Address: 76676 EAST STREET

City: WALDEN

State: NY = NEW YORK

Postal code: 17999

Country: USA = UNITED STATES

Region: (blank)

District:

Tax city: (blank)

Tax county: (blank)

Web address:

E-mail:

Telephones: None

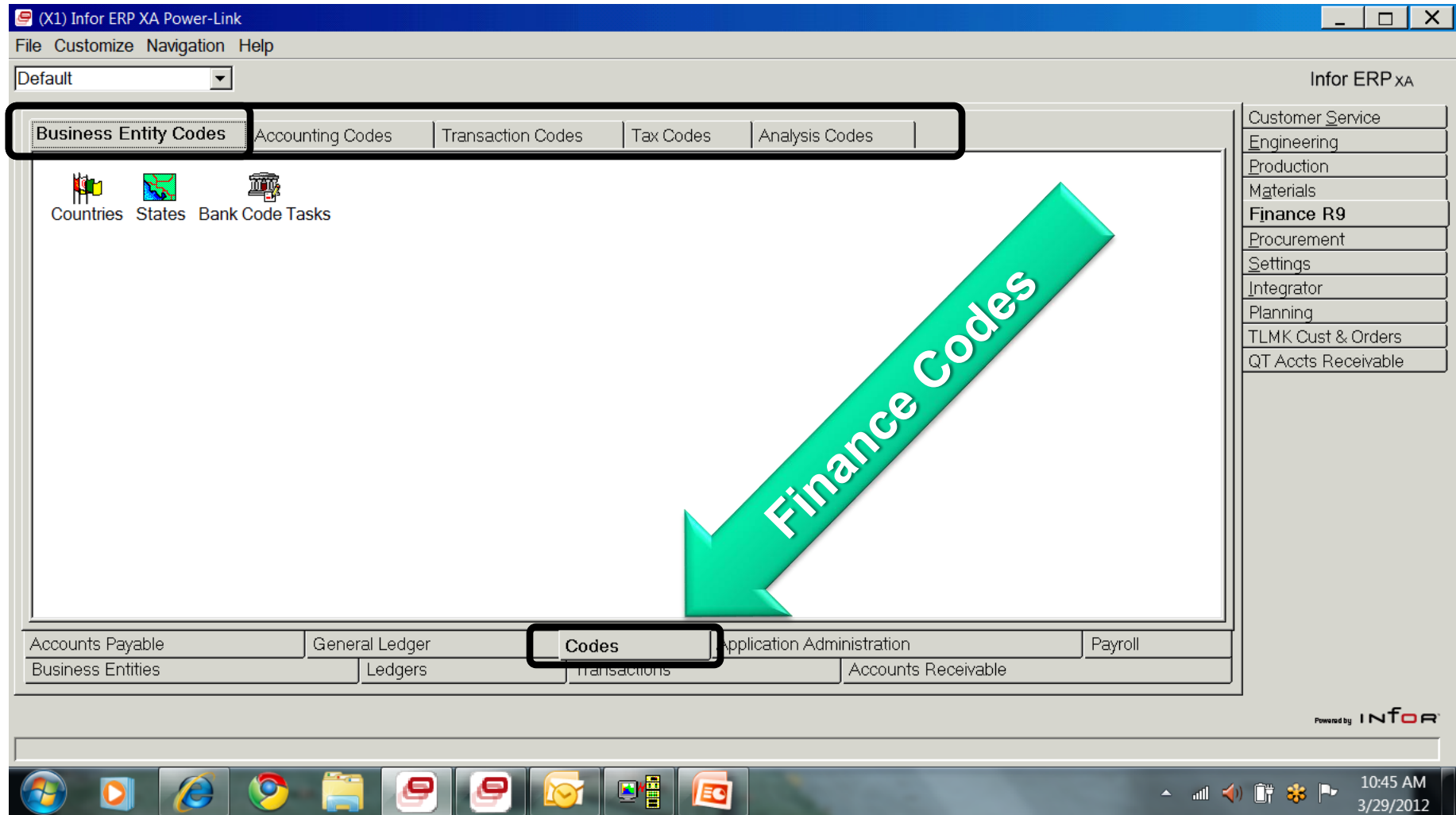
Create Cancel Help

Pending

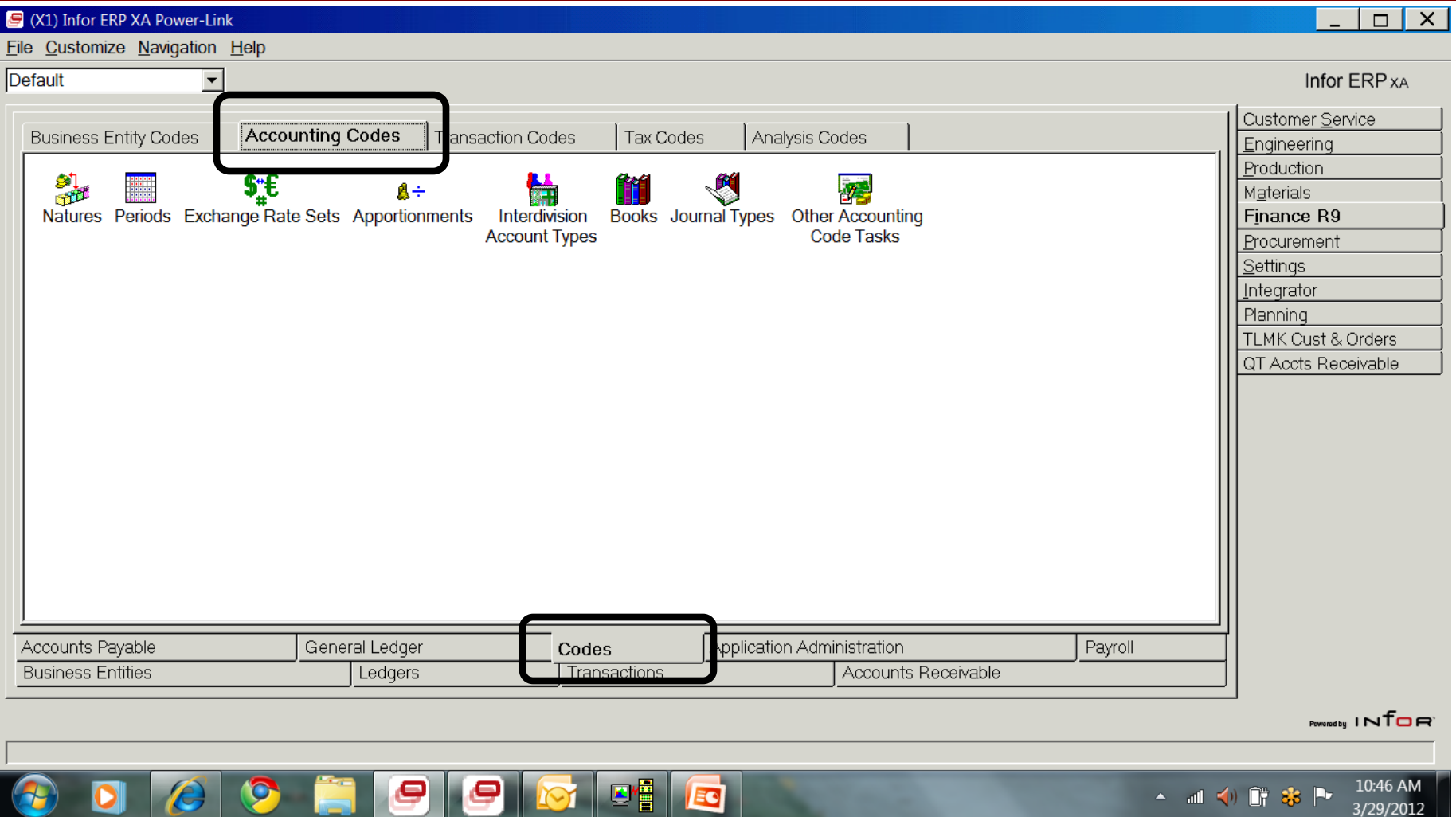
start 2 Win... Sessio... 3 Jav... 2 Mic... Setting... 100% 12:41 PM

E-mail  
& Web  
site

# XA R9 IFM Code Files



# XA R9 – IFM Accounting Codes



# XA R9 Code Files – Other Code Tasks

The screenshot displays the Infor ERP XA Power-Link application. The main window has a menu bar (File, Customize, Navigation, Help) and a toolbar with icons for Natures, Periods, Exchange Rate Sets, Apportionments, Interdivision Account Types, Books, and Journal Types. A secondary window titled '(X1) Other Accounting Code Tasks' is open, showing a grid of icons for various accounting tasks: Natures, Unit Nature Combinations, Periods, Display Period Password, Currencies, Value Formats, GL Reclassification Sets, Books, and Journal Types. A yellow arrow points from the 'Other Accounting Code Tasks' icon in the main window's toolbar to the secondary window. A green callout box on the right contains text about maintaining codes using IDFL Level 1.

Inform ERP xA

Customer Service  
Engineering  
Production  
Materials  
**Finance R9**  
Procurement  
Settings  
Integrator  
Planning  
TLMK Cust & Orders  
QT Accts Receivable

Maintain MOST of the codes using IDFL Level 1 – so make sure to get familiar with where you REALLY maintain your records !

# Tax Tables – IDF Level 1 Objects

(X1) Work with Tax Code Result Data

File Edit List Functions Help

Tax code result: AL CAPMFGCNTX Tax-on invoice mfg capital

Position to  
Effective date:

Effective date	Tax group	Tax rate	Tax rate method	Adjust cash disc	Use tax	Recovery percent	Record status
12/19/02		.250	0	0	0	.000	1

Position Create Exit Cancel Help

Same functionality as Green Screen – and function keys can still be used along with the keyboard actions.

MVV ?

**Most Tax Objects maintained at IDF Level 1**

# User Fields

Text 25

Text 40

Amount 23.2

Code A

Date 1

Currency

Quantity 1

Switch A



Customers



Vendors



Invoices



Accounts



Ledgers

# Financials Redevelopment

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- Enterprise General Ledger-EGL
- Complete replacement for IFM GL and AM GL

# Financials Redevelopment

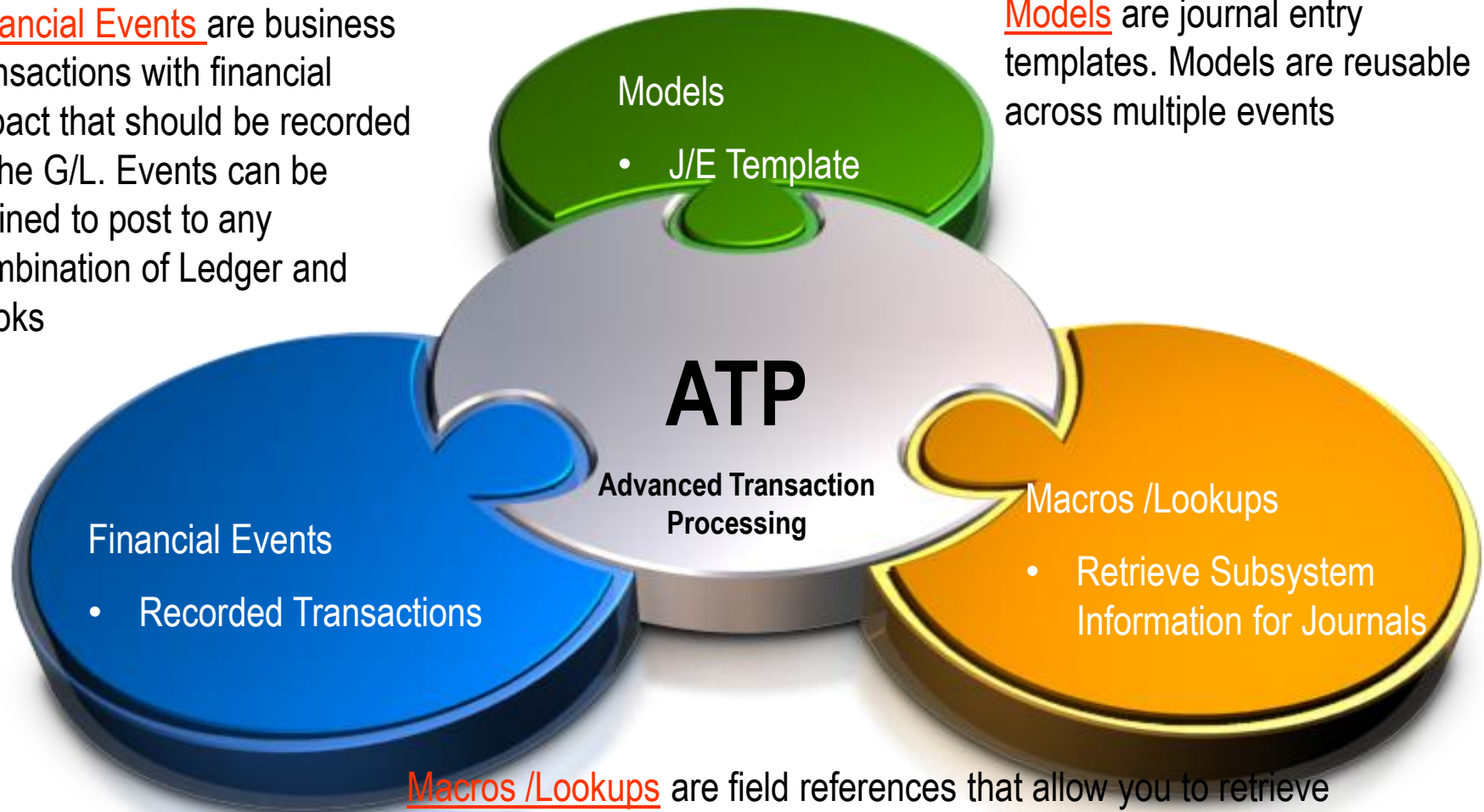
- Address AP and AR redevelopment
  - Candidates – IFM and System 21
  - Will consider other Infor solutions as benchmarks
  - Evaluation should begin December 2011
  - Possible inclusion in Release 10
  - 100% IDF technology will be used for redevelopment
- Fixed Assets
  - Moving to core XA in process, possible January delivery
  - Evaluation of higher end solution in process, not expected until Q2 2012



# Configurability through Events, Models, and Macros

Financial Events are business transactions with financial impact that should be recorded in the G/L. Events can be defined to post to any combination of Ledger and Books

Models are journal entry templates. Models are reusable across multiple events



Macros /Lookups are field references that allow you to retrieve subsystem details to determine the selection of account segments or other information and move that data into journals

# IFM R9 Implementation Quickstart

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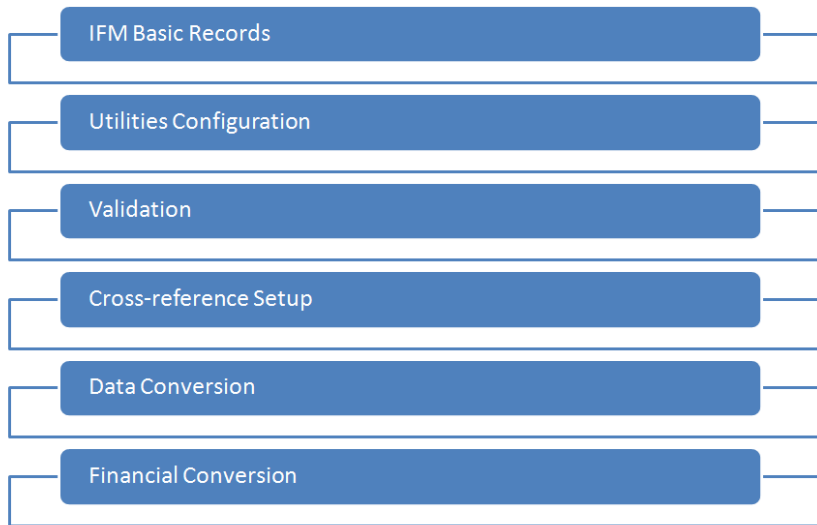
- MS Project based Plan
- Project Kickoff Template
- Detailed Conversion Plan for AM
- Extensive R9 Education Material
- Documented IFM Standard Processes
  - Organized in Spreadsheet

# Project Plan

	<b>Setup Mandatory Tables -</b>	<b>93%</b>	<b>41.25 days</b>	<b>Thu 1/13/11</b>	<b>Fri 3/11/11</b>	<b>Peter, Marlena</b>
	Currencies, Exchange Rates and Exchange Rate Sets	100%	5 days	Mon 1/24/11	Mon 1/31/11	Peter, Marlena,
	Value / Reporting Formats	100%	5 days	Mon 1/24/11	Fri 3/11/11	Marlena, Peter,
	Administrative Division	100%	5 days	Mon 1/24/11	Mon 1/31/11	Marlena, Peter,
	Units	90%	5 days	Mon 1/24/11	Mon 1/31/11	Marlena, Peter,
	Natures	90%	5 days	Thu 1/13/11	Mon 1/31/11	Marlena, Peter,
	Unit/Nature Combinations (Valid Accounts)	90%	5 days	Mon 1/24/11	Mon 1/31/11	Marlena, Peter,
	Arrow Review new Chart of Accounts	75%	5 days	Mon 1/24/11	Mon 1/31/11	Peter, Marlena,
	Periods (Team has Periods & Structures thru 2014)	100%	5 days	Thu 1/13/11	Mon 1/31/11	Marlena, Peter,
	Period Structure Review	100%	5 days	Mon 1/24/11	Mon 1/31/11	Peter, Marlena,
	MAPICS Exchange Rate	100%	5 days	Fri 1/21/11	Mon 1/31/11	Marlena, Peter,
	Financial Divisions	75%	5 days	Fri 1/21/11	Mon 1/31/11	Marlena, Peter,
	Default Unit for Division	100%	5 days	Fri 1/21/11	Mon 1/31/11	Marlena, Peter,
	Inter Division Account Type	75%	5 days	Mon 1/24/11	Mon 1/31/11	Marlena, Peter,
	Security by Arrow - IFM Users and Appropriate Tasks (Can Refine Later)	75%	5 days	Mon 1/24/11	Mon 1/31/11	Peter, Marlena,
	Prepare Ledgers for Transaction Usage (Setup GL, AR, AP Ledgers)	90%	5 days	Mon 1/24/11	Mon 1/31/11	Peter, Marlena,
	Prepare Banks and Cash Books for AR and AP	90%	1 day	Mon 2/21/11	Mon 2/21/11	Peter, Marlena,
	Validate Periods in GL/Ledgers	100%	5 days	Wed 1/19/11	Mon 1/31/11	Marlena, Peter,
	Validate Transaction Templates	100%	5 days	Wed 1/19/11	Mon 1/31/11	Marlena, Peter,
	Validate/Review Numerators	100%	5 days	Mon 1/24/11	Mon 1/31/11	Marlena, Peter,
	Create C.O.M. Invoice defaults in Financial Div Record	100%	5 days	Mon 1/24/11	Mon 1/31/11	Marlena, Peter,
	Review Country Codes - there appeared to be an issue with Country/State	100%	5 days	Mon 1/24/11	Mon 1/31/11	AB, Dale
	<b>Review IFM Transaction Types - Review &amp; W.I.'s</b>	<b>79%</b>	<b>54 days</b>	<b>Fri 12/17/10</b>	<b>Tue 3/1/11</b>	<b>Peter, Marlena</b>
	<b>Set up Basic Transactions - Create Work Instructions</b>	<b>84%</b>	<b>31 days</b>	<b>Tue 1/18/11</b>	<b>Tue 3/1/11</b>	<b>Marlena, Peter</b>
	Review/Setup AP Invoice - API	100%	1 day	Tue 1/18/11	Fri 1/21/11	Marlena, Peter,
	Review/Setup AP Credit - APC	100%	1 day	Tue 1/18/11	Fri 1/21/11	Marlena, Peter,
	Review/Setup AR Invoice - ARI	100%	1 day	Tue 1/18/11	Fri 1/21/11	Marlena, Peter,
	Review/Setup AR Credit - ARC	100%	1 day	Tue 1/18/11	Fri 1/21/11	Marlena, Peter,
	Review/Setup Cash Txns - CASH	100%	1 day	Tue 1/18/11	Fri 1/21/11	Marlena, Peter,
	Review/Setup Payment Txns - CASHPAY, MANPAY	100%	1 day	Tue 1/18/11	Fri 1/21/11	Marlena, Peter,

# Kickoff Meeting – Team Review

## Flow



### Cistech

- Utilities – CVTM00 and CVEP00
- Review Cross References
- Build Basic Data
- Execute Conversions and loads using CISTECH utilities for:
  - GLLOAD
  - ARLOAD
  - APLOAD

# Data Conversion Plan

Microsoft Project - IFM Conversion Master Project Plan 20110406

Type a question for help

Draw

Show Arial 8

All Tasks

Task Name	% Complete	Duration	Start	Finish	Predecessor	Resource
70 ✓ Fix Customers until Corrected	100%	5 days	Mon 1/31/11	Fri 2/4/11		Rod
71 ✓ For Arrow - identify and set the correct AR Ledger for I/C Customers	100%	5 days	Mon 1/31/11	Fri 2/4/11		
72 ✓ Assign New Entity Identifiers - CALL CVEP00	100%					
73 ✓ Update Entity Identifiers - CALL CVEP00	100%					
74 ✓ Assign New Customer Numbers	100%					
75 ✓ For Arrow - Subtract 1 from the New Customer Number to make it '00'	100%					
76 ✓ Arrow Fastener Only - Set COM Suffix back to "00" in UAQ8REP	100%					
77 ✓ Backup files in Test system - 1.5 Hours to Vault - 15 minutes to internal date	100%					
78 ✓ Make sure the Environment is "Quiet" - Check Sysctl (Job Status)	100%					
79 ✓ Update Non-IFM Files from Tables (PO's, Rules, Items, etc.)	100%					
80 ✓ Create IFM Records (Creating Entities/Customers/Vendors) - Cust No Update-2 Hours	100%					
81 ✓ Customer/Entity Review and Approve	100%					
82 ✓ Vendor Entity Review and Approve	100%					
83 ✓ Update Quote/Order Euro X-Ref File with ART Ledger-N/A	100%					
84 ✓ Update Customer Euro Xref File - Validate-Not App @ Arrow	100%	5 days	Mon 1/31/11	Fri 2/4/11		
85 ✓ Print Customer/Entity	100%	5 days	Mon 1/31/11	Fri 2/4/11		Team
86 ✓ Close GL and verify no TEMGEN Records exist	100%	5 days	Mon 1/31/11	Fri 2/4/11		Arrow Fi
87 ✓ Make sure that the Personal Acct Status is correct in YACSREP - set to 'GOOD'	0%	1 day?	Fri 12/17/10	Fri 12/17/10		
88 ✓ Load Open Accounts Payable to IFM - CALL APLOADR	100%	5 days	Mon 1/31/11	Fri 2/4/11		Rod,AB,
89 ✓ Review and Approve AP - CALL APLOADC	100%	5 days	Mon 1/31/11	Fri 2/4/11		Arrow Fi
90 ✓ Load Open Accounts Receivable to IFM (Arrow Notes)	100%	5 days	Mon 1/31/11	Fri 2/4/11		Rod,AB,
91 ✓ Review and approve AR	100%	5 days	Mon 1/31/11	Fri 2/4/11		Arrow Fi
92 ✓ Remove Companies 02 and Companies 04 from CURHIS	0%	1 day?	Fri 12/17/10	Fri 12/17/10		
93 ✓ Remove anything older than 110 from CURHIS - so just 2010 and 2011	0%	1 day?	Fri 12/17/10	Fri 12/17/10		
94 ✓ Load General Ledger transactions from CURHIS to IFM - CALL GLCONVC	0%	5 days	Mon 1/31/11	Fri 2/4/11		Rod,AB,
95 ✓ Review and approve GL - using IFM Trial Balance	0%	5 days	Mon 1/31/11	Fri 2/4/11		Arrow Fi
96 ✓ Update Buyer Master file	100%	5 days	Mon 1/31/11	Fri 2/4/11		Arrow IT
97 ✓ Update PO Master File with IFM Information (New Natures on Lines)	100%	5 days	Mon 1/31/11	Fri 2/4/11		Rod,AB,
98 ✓ Validate Unit/Nature in INVACC, OEIACC, And PCCACC	0%	5 days	Mon 1/31/11	Fri 2/4/11		Lisa H,Pe
99 ✓ Test Sales orders & GL Txns in IFM/GLI	0%	5 days	Mon 1/31/11	Fri 2/4/11		Peter,Ma
100 ✓ Test Purchase Orders & Receipt Txns in IFM/GLI	0%	5 days	Mon 1/31/11	Fri 2/4/11		Peter,Ma
101 ✓ Place Triggers back on - CALL AMZTRG4C ('')	0%	1 day?	Fri 12/17/10	Fri 12/17/10		
102 ✓ UPDATE AMPLIRIVACCPD SET CSOL SS - "" WHERE codes = ""	0%	5 days	Mon 1/31/11	Fri 2/4/11		AR Dn

Ready

Windows Live ... Customer AS4... Session A - [24... Session B - [24... Microsoft Pow... IFM Conversio...

9:42 PM

A step by step AM to IFM Conversion Project that leads up to the final conversion of the customers AR, AP, and GL Data from their AM Accounting System to IFM Financials !

# IFM Education – 200+ Slides each Application!

Name	Date modified	Type	Size
IFM AP	3/17/2011 10:54 AM	File Folder	
IFM AR	3/17/2011 11:03 AM	File Folder	
IFM GL	2/14/2011 10:16 AM	File Folder	
IFM Overview and Mandatory Tables	4/6/2011 2:08 PM	File Folder	

Arrows point from the 'IFM Education Materials' folder in the left pane to the 'IFM AP', 'IFM AR', and 'IFM GL' folders in the right pane table.

**International Financial Management  
(IFM)**

**GENERAL LEDGER PROCESSING**

**IFM/GL Release 9**

*Education by CISTECH, INC  
Your Mapics Experts*



## IFM GL Periods – Release 9 Maintenance

Accounting Codes

Natures

Unit Nature Combinations

Periods

Value Formats

Journal Types

(HH) Work with Periods

File Edit List Functions Help

Position to  
Display sequence:

Display sequence	Period	Period name	Allow posting
201100	OPN2011	Opening Period 2011	1
201101	JAN2011	January 2011 - Period 1	1
201102	FEB2011	February 2011 - Period 2	1
201103	MAR2011	March 2011 - Period 3	1
201104	APR2011	April 2011 - Period 4	1
201105	MAY2011	May 2011 - Period 5	1
201106	JUN2011	June 2011 - Period 6	1
201107	JUL2011	July 2011 - Period 7	1
201108	AUG2011	August 2011 - Period 8	1

Must know the GL Periods to be able to "Inherit them" into each A/P Personal Ledger that the financial divisions may use at your Company !



# Process Documentation

Computer > IFM (\\servermast\cistech\Consulting\XA\Educational Material\R9) (O:) > IFM R9 Work Instructions

Organize Views Burn

Favorite Links: Dropbox, Documents, Music, More >>

Folders: VC\_RED, HP\_TOOLS (D:), DVD RW Drive (E:), Removable Disk (F:), Removable Disk (G:), CUSTOMER (\\SERVERMAST) (H:), IFM (\\servermast\cistech\Consulting\XA\Educational Material) > AM to IFM Conversion Materials > IFM Conversion Master Project Plan 20110301 > IFM Education Materials > IFM AP, IFM AR, IFM GL, IFM Overview and Mandatory Tables > **IFM R9 Work Instructions** > IFM AP, IFM AR, IFM GL, IFM Mandatory Table Work Instructions, Network, Control Panel, Recycle Bin, Adobe Reader 9 Installer, Akebono Temp VPN, Customer AS400 Connections, Customer Network Connections, IFM Conversion Notes, logging

57 items Offline status: Online Offline availability: Not available

Name	Date modified	Type	Size
How to Enter a Simple Journal Entry	12/20/2010 10:17 ...	Microsoft Office ...	516 KB
How to enter unapplied cash	12/23/2010 11:37 ...	Microsoft Office ...	407 KB
How to Generate Repeating Transactions	12/22/2010 4:40 PM	Microsoft Office ...	656 KB
How to Inquire into GL	12/20/2010 10:19 ...	Microsoft Office ...	254 KB
How to Inquire into Vendor Balances	12/20/2010 11:08 ...	Microsoft Office ...	678 KB
How to Maintain a COM General Ledger Interface Priority	12/20/2010 10:19 ...	Microsoft Office ...	628 KB
How to Maintain a COM General Ledger Interface Rule	12/20/2010 10:20 ...	Microsoft Office ...	894 KB
How to Maintain IM General Ledger Interface Priority	12/20/2010 10:22 ...	Microsoft Office ...	533 KB
How to Maintain IM General Ledger Interface Rule	12/20/2010 10:23 ...	Microsoft Office ...	746 KB
How to Open and Close Ledger Periods	12/20/2010 10:23 ...	Microsoft Office ...	628 KB
How to Print a Check Register	12/22/2010 10:17 ...	Microsoft Office ...	407 KB
How to Print a GL Trial Balance	12/22/2010 10:17 ...	Microsoft Office ...	407 KB
How to print a transaction list	12/22/2010 10:17 ...	Microsoft Office ...	407 KB
How to Print AP Checks	12/20/2010 10:17 ...	Microsoft Office ...	407 KB
How to Print AP Checks All Due	12/20/2010 10:17 ...	Microsoft Office ...	407 KB
How to Print AP Checks Selected	12/20/2010 10:17 ...	Microsoft Office ...	407 KB
How to process a Debit Memo in AR	12/23/2010 11:37 ...	Microsoft Office ...	407 KB
How to Process a Manual Payment	12/22/2010 10:17 ...	Microsoft Office ...	407 KB
How to process a misc cash receipt	12/23/2010 11:37 ...	Microsoft Office ...	407 KB
How to Process a Wire Payment	12/23/2010 11:37 ...	Microsoft Office ...	407 KB
How to Revalidate Unposted PO Invoices	12/22/2010 3:14 PM	Microsoft Office ...	315 KB
How to reverse a cash receipt	12/23/2010 10:29 ...	Microsoft Office ...	830 KB
How to Reverse a Payment	12/21/2010 5:59 PM	Microsoft Office ...	490 KB
How to reverse Period accruals	12/22/2010 3:42 PM	Microsoft Office ...	335 KB
How to review and approve Invoice discrepancies	12/23/2010 12:51 ...	Microsoft Office ...	488 KB
How to Setup a transaction type	12/21/2010 8:10 PM	Microsoft Office ...	219 KB
How to setup an Allocation Entity	12/23/2010 11:23 ...	Microsoft Office ...	632 KB
How to Setup Transaction Control Records	12/20/2010 5:53 PM	Microsoft Office ...	506 KB
How to Simulate a COM General Ledger Interface Posting	12/20/2010 10:24 ...	Microsoft Office ...	276 KB
How to use the online business inquiry	12/22/2010 2:31 PM	Microsoft Office ...	515 KB
<b>IFM Master Work Instructions</b>	12/28/2010 1:06 PM	Microsoft Office E...	16 KB
IFM Master Work Instructions Rev B	1/28/2011 2:43 PM	Microsoft Office E...	34 KB
IFM Tasks TSKDEF	12/23/2010 9:24 AM	Microsoft Office E...	22 KB
Work With Ledgers	12/23/2010 1:04 PM	Microsoft Office ...	199 KB

**A Master Excel Document has Hyperlinks to the correct Work Instruction – so if you want to “Process Cash” – find it in the Template and click to open the W.I.**



# Process Documentation

The screenshot shows a software window titled "(TI) Payment List - 1 of 2". It contains various input fields for payment details. Four numbered callouts are present:

- 1. Points to the "Settlement selection date" field, which contains "122010".
- 2. Points to the "Discount date" field, which contains "122010".
- 3. Points to the "Cash book" field, which contains "1020".
- 4. Points to the "Settlement method" field, which contains "CHECK".

Other fields include "Financial division" (01), "Spence Engineering Inc.", "Payment list id" (New), "Payment list status" (New), "Held" (Not held), "Cancelled" (Not cancelled), "Deferred payment" (unchecked), "Payment due date", "Discountable selection" (All), "Cash book currency" (USD), "Payment currency" (USD), "Payment exchange rate set" (MAPICS), "Payment exchange rate", and "Multiplier/Divider".

At the bottom, there are buttons: "Continue", "Previous", "Next", "Cancel", "Exit", and "Help". A status bar at the very bottom says "Press Enter to confirm your selections." and "MW ?".

A blue starburst callout on the right side of the window contains the text: "Complete the required field and press continue".

1. Settlement selection Date
  - a. All invoices scheduled to be paid by this date will be selected.
2. Check Date
  - a. This will be the check date on the system and the GL posting date.
3. Enter the Cash book id
4. This is the method of payment to be included in this list

# Implementation Process

Month 1.

Readiness, Education, Data Migration



Month 2.

Process Improvement & Modeling



Month 3.

Process Refinement & Testing



Month 4.

Conference Room Pilot and Go Live

# Results:

*IFM Implementation is:*

- Effective
- No Surprises
- On Time
- On Budget

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# International Financial Management

## **QUESTIONS ?**